



DECISIONS

Committee:	CABINET
Date of Meeting:	Monday, 12 November 2007

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Call-In Expiry:	26 November 2007

This document lists the decisions that have been taken by the Cabinet held on Monday, 12 November 2007, which require publication in accordance with the Local Government Act 2000. The list specifies those decisions, which are eligible for call-in and the date by which they must be called-in. The wording used does not necessarily reflect the actual wording that will appear in the minutes.

If you have any queries about any matters referred to in this decision sheet please contact:

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Call-In procedure

If you wish to call-in any of the decisions taken at this meeting you should complete the call-in form and return it to the proper officer before the expiry of five working days following the publication date. You should include reference to the item title. Further background to decisions can be found by viewing the agenda document for this meeting at: www.eppingforestdc.gov.uk/local_democracy

Agenda item:

8. CIVIC OFFICES ENVIRONMENTAL IMPROVEMENTS - COMFORT COOLING

Decision:

- (1) That all but the following parts of the Civic Offices Complex have been provided with comfort cooling under a rolling programme of works be noted:
- (a) the entire rear extension of the Condor building;
 - (b) the Legal Services suite in the Condor building;
 - (c) the Estate and Valuation suite in the Condor building; and
 - (d) parts of the Housing Services suite on the ground floor of the main Civic Offices building; and

(2) That a revenue District Development Fund growth bid in the sum of £100,000 for 2008-09 be made, in order to provide comfort cooling to the areas of the Civic Offices identified above, thereby providing similar levels throughout the Civic Offices complex.

9. COMPREHENSIVE PERFORMANCE ASSESSMENT - RE-CATEGORISATION

Decision:

That Comprehensive Performance Assessment Re-categorisation not be sought during 2008, in advance of the forthcoming introduction of the Comprehensive Area Assessment regime.

10. RE-LETTING - HANGAR 1, NORTH WEALD AIRFIELD

Decision:

(1) That a new lease for a term up to 31 December 2025 be granted to Becro Engineering Limited to use Hangar 1, North Weald Airfield for the purpose of fabricating structural steelwork, on the terms reported by the Director of Corporate Support Services; and

(2) That Contract Standing Order (C6), relating to contracts exceeding £50,000, be waived to permit the reletting without a further marketing exercise by the Council.

11. CHRISTMAS AND NEW YEAR LEAVE ARRANGEMENTS 2008-13

Decision:

That, as recommended by the Joint Consultative Committee, an extension of the current Christmas and New Year leave arrangements to 2012-13 be agreed.

12. EMPLOYEE WELLBEING FRAMEWORK

Decision:

That, as recommended by the Joint Consultative Committee, the Employee Wellbeing Framework be adopted.

13. MEDICAL CENTRE - MERLIN WAY, NORTH WEALD INDUSTRIAL ESTATE

Decision:

(1) That land at Merlin Way, North Weald Industrial Estate be sold to Primary Health Care Centres (North Weald) Ltd at a purchase price of £235,000 for the provision of a new medical centre on the terms reported by the Director of Corporate Support Services; and

(2) That the Director of Corporate Support Services be authorised to negotiate any amendments to the principal terms and conditions of the sale, subject to approval by the Leader of the Council.

14. PLANNED BUILDING MAINTENANCE PROGRAMME 2008-09 - OPERATIONAL BUILDINGS

Decision:

(1) That the 2008-09 programme of works with an estimated cost of £248,200 be approved, representing year 2 of the previously approved Five-Year Planned Maintenance Programme for the Council's operational, commercial and industrial property assets as well as reprogrammed works from year 1 (2007-08);

(2) That, in order to restore the previously approved Five-Year Planned Maintenance Programme, a revenue District Development Fund growth bid in the sum of £130,200 for 2008-09 be approved; and

(3) That, for Housing Revenue Account works within the 2008-09 programme, funding in the sum of £16,300 from the Housing Revenue Account be approved.

15. NATIONAL CONCESSIONARY FARES SCHEME

Decision:

(1) That the current position and uncertainties regarding the National Scheme be noted;

(2) That continued participation in the Countywide Scheme be agreed;

(3) That the issuing of passes valid for a five-year period be agreed;

(4) That the benefits available under the scheme should be in line with the National Scheme be agreed; and

(5) That the Scheme in conjunction with Transport for London will cease on 31 March 2008 and the subsequent proposed Continuing Services Budget saving of £12,000 be noted.

16. MEMBER REMUNERATION SCHEME - 2008-09

Decision:

(1) That the Independent Remuneration Panel be requested to undertake a comprehensive review of the current Members' Remuneration Scheme and make recommendations for changes to be implemented at the commencement of the 2008-09 municipal year; and

(2) That, in order to cover any recommendations by the Panel for revised amounts of Basic, Special Responsibility or Co-optee's Allowances, a contingency Continuing Services Budget growth bid in the sum of £30,000 be

made for 2008-09.

17. NOTTINGHAM DECLARATION

Decision:

- (1) That the Council becomes a signatory to the Nottingham Declaration and that the Declaration be signed by the Leader of Council and the Chief Executive; and
- (2) That the principles of the Declaration be incorporated as appropriate within Council corporate documents.

18. LOUGHTON TOWN CENTRE ENHANCEMENT - RE-PROVISION OF TREES

Decision:

- (1) That the position in respect of the re-provision of trees in Centric Parade as part of phase II of the Loughton High Road Town Centre Enhancement scheme be noted; and
- (2) That a further report be received once the investigations and consideration of the Highway Authority with regards to the adoption of the land as public highway is known.

19. BULK PROCUREMENT OF ENERGY - SERVICE LEVEL AGREEMENTS

Decision:

- (1) That, in order to seek the best prices for energy, the consortia of the Office of Government Commerce Buying Solutions (OGCBS) be joined by the Council; and
- (2) That, subject to the form of agreement being approved, the Director of Corporate Support Services be authorised to enter into a Service Level Agreement with the OGCBS by April 2008, with energy procurement to commence in October 2008.

20. WASTE MANAGEMENT PARTNERSHIP BOARD

Decision:

- (1) That, in accordance with the terms of the new waste management contract, the establishment of the Waste Management Partnership Board be recommended to the Council for approval, with a membership of eight split equally between the Council and the Waste Management Contractor, Sita;
- (2) That the Council's membership of the Waste Management Partnership Board be recommended to Council for approval as follows:
 - (a) The Environmental Protection Portfolio Holder (to be Chairman);

- (b) A Member nominated by the Overview & Scrutiny Committee;
 - (c) The Director of Environment & Street Scene; and
 - (d) The Council's representative under the Contract;
- (3) That Sita's membership of the Waste Management Partnership Board be noted as follows:
- (a) The Operations Director Municipal Division;
 - (b) The Sita Finance Director (or his nominated representative);
 - (c) General Manager Municipal South East Region; and
 - (d) The Senior Contract Manager for the Epping Forest District Council contract;
- (4) That meetings of the Board on a quarterly basis be recommended to the Council for approval, with one meeting designated as the annual general meeting;
- (5) That the attendance of non Board Members at meetings of the Board be permitted by invitation of the Chairman only;
- (6) That the following key functions of the Board be recommended to the Council for approval:
- (a) to monitor service performance;
 - (b) to encourage innovation and to monitor the innovation forums;
 - (c) to manage the contract proactively;
 - (d) to encourage partnership working;
 - (e) to resolve differences;
 - (f) to review the partnership; and
 - (g) to report to the Cabinet on an annual basis; and
- (7) That the Sita and Royal Borough of Kensington & Chelsea Partnership Charter be accepted in principle but that the Epping Forest/Sita Waste Management Partnership Board be requested to review it and to recommend an amended version to the Cabinet and Council in due course.

21. PLAYING PITCH STRATEGY AND ACTION PLAN

Decision:

- (1) That the ratification of the District Playing Pitch Strategy and Action Plan, with key recommendations for the Epping Forest District, be agreed as follows:
- (a) that the re-designating of certain adult pitches for other sports or age

groups - to be dictated by the need for junior/mini pitches as identified in the Strategy - be considered by the Council, Town and Parish Councils;

(b) that Active Epping Forest (Community Sports Network) be established and developed in the District, to work with local sports clubs, sports facilities, providers, schools and other key stakeholders in sport, to promote and develop sport within the Epping Forest District;

(c) that further community use of local school, college and club facilities be encouraged by the District Council and local Councils where possible;

(d) that developer contributions be secured by the Council wherever possible, to improve the quality of existing playing pitches or alternative sporting provision in the District and provide new facilities where a shortfall has been identified; and

(e) that the Council's aim be to match any developer contributions through seeking external funding and working in partnership with key stakeholders.

22. EPPING FOREST DISTRICT YOUTH COUNCIL

Decision:

(1) That the principle of establishing the Epping Forest Youth Council be supported, including;

(a) using the Youth Council as a means of consultation on Council services;

(b) providing access to elected Members of the District Council;

(c) the provision of support to the Youth Council in terms of dedicated officer resource to assist with seeking nominations for candidates, and supporting the administrative, training and development needs of the Youth Council; and

(d) the allocation of resources to meet the operational costs and expenses associated with the Youth Council;

(2) That, in order to facilitate the initial induction and training period, a revenue District Development Fund supplementary estimate in the sum of £5,000 for 2007-08 be recommended to the Council for approval; and

(3) That, as part of the analysis arising from the Senior Management Review, the scope for containing the resource implications of establishing a fully effective and operational Youth Council for the District in the longer term be considered by the Deputy Chief Executive and reported further to the Cabinet as necessary.

23. CORPORATE INITIATIVE 2008-09 - SAFE, CLEAN AND GREEN IN EPPING FOREST

Decision:

(1) That, in order to address community concerns as reflected in the 2006 General User Satisfaction Survey, the principle of the provision of more integrated 'street scene' and related services through locality based service delivery be developed; and

(2) That further reports be received at the December 2007 and February 2008 Cabinets as this model is developed through the new Directorate structure.

24. LOCAL DEVELOPMENT SCHEME - DIRECTION FROM THE SECRETARY OF STATE

Decision:

(1) That the first revised Local Development Scheme be amended in accordance with the Secretary of State's Direction of 17 September 2007:

(a) to include a Gypsy and Traveller Development Plan Document (DPD); and

(b) to programme the preparation of this DPD such that it will be submitted for examination by 30 September 2009; and

(2) That, in light of the Secretary of State's Direction of 17 September 2007, the draft Core Strategy policy as agreed by Council on 24 July 2007 be withdrawn.

25. CAPITAL STRATEGY 2007-12

Decision:

(1) That the ranking of the Council's Key Capital Priorities be revised as follows:

(a) Improving the Council's Housing Stock;

(b) Meeting Housing Need;

(c) Improving Quality of Life;

(d) Protecting the Environment;

(e) Promoting Economic Development;

(f) Regenerating Areas in Need;

(g) Delivering Quality Public Services through e-Government; and

(h) Improving Private Sector Housing Stock;

(2) That no further Town Centre Enhancements or large-scale Parking Reviews be undertaken before 2012; and

(3) That the revised Capital Strategy 2007-12 be recommended to the Council for approval.

26. PLANNING APPLICATION FOR INDUSTRIAL DEVELOPMENT - LANGSTON ROAD DEPOT, LOUGHTON

Decision:

(1) That a Planning Consultant be appointed to submit a planning application for Class B1 (Office/Light Industrial), Class B2 (General Industry) and Class B8 (Storage and Distribution) on the Council Depot site at Langston Road in Loughton; and

(2) That, for the planning consultancy, site surveys and other necessary reports for the planning application, a revenue District Development Fund supplementary estimate in the sum of £20,000 for 2007-08 be recommended to the Council for approval.

27. EXCLUSION OF PUBLIC AND PRESS

Decision:

RESOLVED:

That, in accordance with Section 100(A)(4) of the Local Government Act 1972, the public and press be excluded from the meeting for the item of business set out below as it would involve the likely disclosure of exempt information as defined in the paragraphs of Part 1 of Schedule 12(A) of the Act indicated and the exemption is considered to outweigh the potential public interest in disclosing the information:

<u>Agenda Item No</u>	<u>Subject</u>	<u>Exempt Information Paragraph Number</u>
28	Human Resources Contracts - Temporary and Permanent Resourcing Tender	2

28. HUMAN RESOURCES CONTRACTS - TEMPORARY AND PERMANENT RESOURCING TENDER

Decision:

(1) That the proposed new arrangements be noted;

(2) That the new arrangements to employ temporary workers, with effect from 1 April 2008, be agreed in principle; and

(3) That the new arrangements to employ permanent staff, on a phased basis during 2008, be agreed in principle.

